

Are BSCF members ready for Covid-19? Best Practices to “keep the business going”

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BSCF is continuously building a community of companies and dedicated individuals shaping the future of business centers industry and creating a competitive business environment in Slovakia. With regards to the lockdown measures linked to the spreading of Covid-19 pandemic, we are happy to share the best practices and provide support to all our members by tracking activities and summarizing some useful measures in Slovakia:

Leading by example: Measures & Best Practice Sharing

BSCF members’ general managers, directors and leaders meet online on a regular basis (twice or three times a week) to find out how well prepared our centers are in putting into place various precautions that help to protect their employees as well as minimize the impacts of the pandemic on their business operations. Please find below a summary of measures taken-up and implemented by majority of BSCF member companies across the country (many of them are also coordinated on a global scale with their mother companies).

How BSCF members are mitigating the negative effects of Covid-19?

Internal measures:

- Home Delivery of technical equipment (big screens, desktop PCs, headsets...) necessary to carry out the employees’ activity at home
- Identification of parents, who look after their children while working remotely
- Activation of spare laptops for business continuity planning
- Regular updates on corporate intranet
- Updated guidelines on preventive measures sent to people managers
- Business continuity plans to be reviewed with all operations managers
- Monitoring and being ready to execute business continuity scenarios
- Team engagement measures – e.g. online coffees to keep-up the team spirit

Health protection and hygiene:

- More intense cleaning for common areas and disinfection (handles, handrails, etc.)
- Thermometers, face masks and respirators in place (face masks compulsory by Gov’t decree as of March 25)

- Disinfection gels and surface disinfectants wipes for hardware
- Minimum distances between people in any areas: two meters

Compact Measures:

- More than 95% of all FTEs already work from home
- Home office given to all employees that are equipped with laptop and technology to work from home. Employees who are not on home office yet are advised to carry their laptop home every day
- An employee returning from abroad is obliged to stay at home quarantine for 14 days
- Managers are responsible for day-to-day reporting of employee in quarantine or hospitalized as well as those coming back from home office
- Business trips completely banned
- Internal trainings cancelled and encouraged to be organized on digital platforms
- Ban on organizing collective staff events, meetings and conferences or participate on similar events
- Information centers are closed, all unnecessary visits to all premises of companies are prohibited

Stay up-to-date with latest Covid-19 developments:

[Slovak Ministry of Health](#)

[Slovak Government info portal korona.gov.sk](#)

[World Health Organization portal](#)

[Comparative tracker of EU and Global Covid-19 measures from Cicero](#)